



**EQUAL OPPORTUNITY EMPLOYER**

6300 S. 45th W. Idaho Falls, ID 83402 - Human Resources Phone & Efax: (208) 533-6713

Email application & resume to: [hr@dougandrus.com](mailto:hr@dougandrus.com)

**NON-DRIVER APPLICATION FOR EMPLOYMENT**

The Age Discrimination in Employment Act of 1967 (ADEA) protects certain applicants and employees 40 years of age and older from discrimination on the basis of age in hiring, promotion, discharge, compensation, or terms, conditions or privileges of employment.

**PERSONAL INFORMATION**

Name (First, Middle, Last)

Address

City

State

Zip Code

Phone Number

Email Address

Date of Birth (For processing of a background check if offered employment)

Referred by

How did you hear about this position?

Craigslist  Facebook Other: \_\_\_\_\_

**EMPLOYMENT DESIRED**

Position Applying For

Are you currently employed?

Yes  No

Date you can start?

Salary Desired

**RESUME (EDUCATION, MILITARY SERVICE & SPECIALIZED TRAINING)**

**Please attach your resume and email to [hr@dougandrus.com](mailto:hr@dougandrus.com).**

Your resume should include the following:

- 1 Employment history for 10 years
- 2 All formal education and specialized training
- 3 Military Service if applicable
- 4 Skills and abilities related to the position you are applying for
- 5 Three references and their contact information

**TO BE READ AND SIGNED BY APPLICANT**

It is agreed and understood that Doug Andrus Distributing, LLC, (DAD) or it's agents may investigate the applicant's background to ascertain any and all information of concern to applicant's record, whether same is of record or not. I agree to furnish such additional information and complete such examinations as may be required to complete my employment file. I understand that misrepresentation or omission of facts called for on this employment application will, if hired, result in discharge. I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application. I certify that this application was completed by me and that all entries on it and information on it are true and complete.

DAD is a drug-free and alcohol-free workplace. This policy applies to all employees and prospective employees. The purpose of the policy is to ensure employee safety and promote productivity. DAD reserves the right to conduct drug testing at any time. Any offer of employment is conditional upon a pre-employment drug test. Offers of employment to prospective employees will be withdrawn in the event of a failed drug test. I have read and understand all of the conditions upon which this offer of employment is made.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_